

Human Resources 2013-14

Institution: University of Missouri-Kansas City (178402)

User ID: 29C0011

Overview

- ~~Occupations (21-0000 + 23-0000 + 27-0000)~~
- Old: Community Service, Legal, Arts, and Media Occupations

- New: Student and Academic Affairs and Other Education Services Occupations (25-2000 + 25-3000 + 25-9000)
- Old: Other Teaching and Instructional Support Occupations

One contract type category has been expanded:

- New: Multi-year or continuing or at-will contract
- Old: Multi-year contract

See the instructions for the NEW Key Reporting Concepts section -- basic reporting concepts that will assist you in completing the Human Resources component.

Resources:

To download the survey materials for this component: [Survey Materials](#)

- <http://nces.ed.gov/ipeds/resource/soc.asp>. (The resource center includes the IPEDS/SOC crosswalk, SOC information, the IPEDS HR/SOC Browse Tool, and web tutorials.

Data reporting reminders:

- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568 .

Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

	<input type="radio"/>	Yes	<input type="radio"/>	No
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Does your institution have 15 or more full-time staff?

	<input type="radio"/>	Yes	<input type="radio"/>	No
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Human Resources Screening Questions

Does your institution have a tenure system?

*If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.*

	<input type="radio"/>	Yes	<input type="radio"/>	No
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Does your institution have graduate assistants?

*If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.*

	<input type="radio"/>	Yes	<input type="radio"/>	No
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Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2013 either for the **first time** (new to the institution) or **after a break in service** AND who were still on the payroll of the institution as of November 1, 2013? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

*If you answer **Yes** to this question and your institution has 15 or more full-time staff, you will be provided the screens to report **full-time permanent new hires** in **Part H**.*

	<input type="radio"/>	Yes	<input type="radio"/>	No
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Part A1 - Full-time Instructional Staff

Employee Name	Employee ID	Department	Position Title	Start Date	End Date	Employment Type	Reporting Supervisor	Notes
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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff
Without Faculty Status
As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service
- Include both non-medical and medical staff

Gender and race/ethnicity	Without Faculty Status
Men	
<u>Nonresident alien</u>	<input type="text" value="0"/>
<u>Hispanic/Latino</u>	<input type="text" value="0"/>
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>
<u>Asian</u>	<input type="text" value="0"/>
<u>Black or African American</u>	<input type="text" value="0"/>
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>
<u>White</u>	<input type="text" value="0"/>
Two or more races	<input type="text" value="0"/>
<u>Race and ethnicity unknown</u>	<input type="text" value="0"/>
Total men	0
Women	
Nonresident alien	<input type="text" value="0"/>
Hispanic/Latino	<input type="text" value="0"/>
American Indian or Alaska Native	<input type="text" value="0"/>
Asian	<input type="text" value="0"/>
Black or African American	<input type="text" value="0"/>
Native Hawaiian or Other Pacific Islander	<input type="text" value="0"/>
White	<input type="text" value="1"/>
Two or more races	<input type="text" value="0"/>
Race and ethnicity unknown	<input type="text" value="0"/>
Total women	1
Total (men+women)	1
Total from prior year	1

Part A2 - Full-time Instructional Staff

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Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

As of November 1, 2013

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	17	7	24
Hispanic/Latino	7	17	24
American Indian or Alaska Native	1	1	2
Asian	47	26	73
Black or African American	15	26	41
Native Hawaiian or Other Pacific Islander	0	0	0
White	312	250	562
Two or more races	2	2	4
Race and ethnicity unknown	9	2	11
Total	410	331	741

Print Forms (data)

Race and ethnicity unknown	3	0	2	2	5
Total women	168	57	92	125	158
Total (men+women)	280	77	199	196	400
Total from prior year	290	76	195	185	399

Print Forms (data)

Two or more races	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="8"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	22
Race and ethnicity unknown	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="6"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	23
Total women	92	0	312	1	1	1,447
Total (men+women)	183	0	349	70	12	2,673
Total from prior year	183		360	72	8	2,660

Librarians 25-4020	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Library Technicians 25-4030	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="8"/>	9
Management Occupations 11-0000	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="12"/>	13
Business and Financial Operations Occupations 13-0000	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	2
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="11"/>	<input type="text" value="0"/>	<input type="text" value="6"/>	17
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="23"/>	23
Healthcare Practitioners and Technical Occupations 29-0000	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="379"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	379
Total	1	0	0	400	0	51	452
Total from prior year	2	0		402	0	45	449

Part B2 - Full-time non-instructional staff

Number of Full-time Non-instructional Staff

As of November 1, 2013

Occupational category	Total (carried forward from Part B1)	Non-Medical staff	Medical staff
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	183	183	0
<u>Sales and Related Occupations</u> 41-0000	0	0	0
<u>Office and Administrative Support Occupations</u>			

Part C - Full-time summary non-medical

Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	0
Total	531

Part G - Salary Worksheet

Part G - Salary outlays for non-instructional staff

Print Forms (data)

Total women	6	8	31	15	9
Total (men+women)	11	11	45	24	9
Total from prior year	11	15	52	24	15

Race and ethnicity unknown	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	6
Total women	29	3	44	0	0	413
Total (men+women)	39	7	61	0	1	731
Total from prior year	32	6	65			765

Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000		0
Procte 45-0000 + 457pa6 -5(0)64 + 49-0007-1.116.60933 1.1515.8(.695) 39(05) 39(0) 39(wp93.353-05) 39(05) 49.ioc 0 1 (te)-523 Tc.0045 Tw[45]-6.1(-00)16.1(00 +)-.		

Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000		0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000		0
Graduate Assistants		4
Teaching 25-1191		0
Research		4
Management Occupations 11-0000		0
Business and Financial Operations Occupations 13-0000		0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000		0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000		0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000		0
Healthcare Practitioners and		

Print Forms (data)

Total women	2	7	0	16	0	0	25
Total (men+women)	4	21	0	30	0	0	55

Part H - New Hires - Full-time staff

Print Forms (data)

<u>Race and ethnicity unknown</u>	0	0	0	0	1
Total women	9	1	8	10	41
Total (men+women)	16	2	12	16	112

White	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="11"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	84
Two or more races	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	3
Race and ethnicity unknown	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Total women	5	0	14	0	0	127
Total (men+women)	8	0	18	0	0	255

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Human Resources Survey Evaluation

Were any staff members difficult to categoriz e? If so, please explain in the box below.

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Summary

Human Resources Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2014.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Number of staff by employment status and occupational category: Fall 2013			
Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	2,673	731	2,917
Instructional Staff	741	465	896
Primary Instruction	711	453	862
Exclusively credit	711	453	862
Exclusively not-for-credit	0	0	0
Combined credit/not-for-credit	0	0	0
Instruction/research/public service	30	12	34
Research Staff	31	5	33
Public Service Staff	1	3	2
Library and Student and Academic Affairs and Other Education Services Occupations SOC	134	50	151
Librarians, Curators, and Archivists SOC 25-4000	70	4	71
Archivists, Curators, and Museum Technicians SOC 25-4010	5	0	5
Librarians SOC 25-4020	37	1	37
Library Technicians SOC 25-4030	28	3	29
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	64	46	79
Management Occupations SOC 11-0000	280	11	284
Business and Financial Operations Occupations SOC 13-0000	77	11	81
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	199	45	214
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	196	24	204

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Edit Report

Human Resources

University of Missouri-Kansas City (178402)

Source	Description	Severity	Resolved	Options
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Screen: FT non-instructional by Tenure status and Occupation - 1

Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	There are no non-instructional faculty with Less-than-annual contract to report this year.			

Screen: PT staff by Occupation and R/E/G - 2

Upload File	This number is outside the expected range of between 67 and 139 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	Several individuals had SOC change from 25-3090 to 25-1190.			
Upload File	This number is outside the expected range of between 71 and 145 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	Several individuals had SOC change from 25-3090 to 25-1190.			