Human Resources Screening Questions

Does your institution have any <u>part-time</u> staff?

If you answer Yes to this question, you will be provided the screens to report part-time staff.

○ No
◉ Yes

    Does your institution have graduate assistants?

    If you answer Yes to this question, you will be provided the screens to report graduate assistants.

    ○   No
    ◉   Yes

Does your institution have 15 or more <u>full-time</u> staff?

○ No
◉ Yes

    Does your institution have a tenure system?

    If you answer Yes to this question, you will be provided the screens to report some data by tenure status.

    ○   No
    ◉   Yes

    Did your institution hire any full-time permanent staff who were included on the payroll of the institution between November 1, 2019 and October 31, 2020 either for the *first time* (new to the institution) or *after a break in service*? Do not exclude persons who were no longer on the payroll as of November 1, 2020. (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

    If you answer Yes to this question, you will be provided the screens to report full-time permanent new hires in Part H.

    ○   No
    ◉   Yes

Do ALL of the <u>instructional staff</u> at your institution fall into any of the following categories?

If you answer Yes to any of the questions below, you will NOT be required to report Part G - Salaries for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.

◉ No   ○   Yes   Are ALL of the instructional staff military personnel?

◉ No   ○   Yes   Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

Part A2 - Full-time Instructional Staff by Function

Part B1 - Full-time Non-instructional Staff by Occupational Category

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Part G2 - Salary Outlays for Instructional Staff

Salary Outlays for Full-time Instructional Staff

Annual Salary Outlays, 2020-21

- Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen, Part G1 – Salaries Worksheet
- Using the TOTAL ANNUAL salary outlays data provided, the system will calculate the Equated 9 months by academic rank and gender.

Men

Gender and academic rank						

Part G4 - Salary Outlays for Non-instructional Staff

Salary Outlays for Full-time Non-instructional Staff

Annual Salary Outlays, 2020-21

Occupational category	ⓘ Number of full-time staff (carried forward from the Part B - FT, non-instructional staff screens)	ⓘ Total annual salary outlays
Research staff	11	

Part D - Part-time Staff by Occupational Category

Number of Part-time Staff by Occupational Category

As of November 1, 2020

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alienMen			

Part D - Part-time Staff by Occupational Category

Number of Part-time Staff

Part H - New Hires, Full-time Instructional Staff by Tenure Status

Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between November 1, 2019 - October 31, 2020)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include Primarily Instruction and Instruction Combined with Research and Public Service

Men

Race/ethnicity	With Faculty Status						Without Faculty Status	Total
	Tenured	On Tenure Track	Not on Tenure Track					
			Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Nonresident alien	0	0	0	1	0	0	0	1
Hispanic/Latino	0	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0	0
Asian	0	1	0	0	0	0	0	1
Black or African American	0	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0
White	0	4	0	4	0	0	0	8
Two or more races	0	0						

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2019 - October 31, 2020)

• Report Hispanic/Latino individuals of any race as Hispanic/Latino
• Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time new hires)
Nonresident alien	0	0	0	0	0	2
Hispanic/Latino	0	0	0	0	0	1
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	1	0	0	0	3
Black or African American	3	0	0	1	0	6
Native Hawaiian or						

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2019 - October 31, 2020)

• Report Hispanic/Latino individuals of any race as Hispanic/Latino
• Report race for non-Hispanic/Latino individuals only

Summary

Human Resources Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2020.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk a53 :ct -877-e

Edit Report

Human Resources